

Intermediate/Advanced InDesign

Training course outline

Explores the intermediate- and advanced-level features available in InDesign, expanding your knowledge of the application and teaching skills for creating eye-catching layouts



Course summary

Building on the topics taught in our introductory course, this course teaches techniques in the following areas to power-user level:

- Preferences
- More Creative Cloud
- Colour
- Importing from Word and Excel
- Adobe Bridge
- Special effects
- Objects
- More about parent pages
- Page layout
- Advanced typography
- Printing and preflighting
- AI
- Advanced styles
- GREP
- Tables and table styles
- Using data merge to create multiple versions of a document
- Interactive PDFs and EPUBs

Duration

Two days.

Who should attend?

Existing InDesign users who wish to build on their skills and become more productive using InDesign.

Prerequisites

You should have a good working knowledge of InDesign, i.e. be familiar with the topics taught in our *Introduction to InDesign* course (see armada.co.uk/id/syllabus).

In-class or live online

You can attend in-person at our centres, or participate live online from your place of work or home.

To read about our approach to online training, see armada.co.uk/liveonline.

General information

Courses are hosted by highly experienced instructors with vast experience of using the application professionally.

Whilst attending training at our centres, you'll have the use of a computer running licensed Adobe Creative Cloud software to practice the techniques taught. You can choose to use a Windows computer or Mac.

Refreshments and lunch are provided.

Course fees can be paid by card or bank transfer. We accept purchase orders from UK-registered companies and public sector organisations.

Course materials and certificate

You'll receive:

- A comprehensive training guide and practice files.
- An e-certificate (PDF) confirming successful course completion.

Method of delivery

Training is designed for the busy professional, being short and intensive and combining lecture and demonstration. Practical exercises carried out under guidance help you learn the techniques taught.

You have ample opportunity to discuss specific requirements with the trainer.

After course support

Following training, you're entitled to 30 days' email support from your trainer.

Further information

See armada.co.uk/course/intadvid.

Course syllabus

See over.

Course syllabus

Intermediate-level topics

Session	Topics
Preferences	Change document and application preferences Setting Global preferences Resetting preferences
More Creative Cloud	Creative Cloud libraries Capture extension
Colour	Sharing swatches between InDesign, Photoshop and Illustrator Adobe colour themes Working with Adobe Swatch Exchange files Setting default colours
Importing	Importing from Word Importing from Excel
Adobe Bridge	Bridge workspaces Image metadata Live image captions Colour Management via Bridge
Special effects	Transparency Effects Customised corners
Objects	Creating and applying object styles Using Step and repeat Transforming objects and repeating transformations Creating paths with the pen tool Modifying Paths with the Pen Tool Creating custom shapes with the pathfinder panel Converting shapes
More about Parent Pages	Parent and child parents Overriding parent page items Shuffle options Defining and inserting variables
Page layout	Changing page size Setting type on a baseline grid Liquid Layout and page rules Designing alternate page layouts Exporting to Adobe Express Advanced align options The Gap tool Adobe Stock design templates Creating and using templates

Advanced-level topics

Session	Topics
Advanced Typography	Typographical preferences Advanced Character formatting options Advanced Paragraph formatting options Creating type outlines Typing on a path Setting tabs and leaders
Printing and Preflighting	Creating a custom pre-flight setting Overprinting Separations preview
AI	Generative expand
Advanced Styles	Styling overview Importing styles Custom numbered paragraph styles Keeping paragraphs and lines together Creating nested styles Creating span and split paragraph styles Using 'Based On', 'Next Style' and Quick Apply Working with style packs
GREP	What is GREP? Finding and replacing with GREP Using a Pre-built GREP Search Including GREP in a paragraph style
Tables and Table Styles	Converting tabulated text to a table Importing Word tables and Excel data Breaking tables across frames Cell styles Table styles
Using data merge to create multiple versions of a document	Introduction to data merge Setting up a merge source Adding merge fields Output
Interactive PDFs and EPUBs	Adding hyperlinks Adding bookmarks Creating a QR code Placing movies and sound Setting up page transitions Including online content from YouTube Publishing online Preparing a document to be an EPUB Exporting to EPUB